SAMPLE LEAVE BEHIND BIOGRAPHY TEMPLATE

Dear Representative/Senator ____________________

Opening

My name is____________________, and I am from [NAME OF HOMETOWN]

______________________________________________________________________________________________________________

Introduction of yourself and a few sentences about yourself. You might include:
- Age
- Where you work or go to school
- Hobbies
- Interests
- Goals

______________________________________________________________________________________________________________

______________________________________________________________________________________________________________

______________________________________________________________________________________________________________

______________________________________________________________________________________________________________

______________________________________________________________________________________________________________

The Ask
- I am asking you to sponsor XXXX and why.

______________________________________________________________________________________________________________

______________________________________________________________________________________________________________

______________________________________________________________________________________________________________

______________________________________________________________________________________________________________

______________________________________________________________________________________________________________

Always say thank you!

Your name and contact information including:
Address
Phone
Email

TIP:
ALWAYS INCLUDE AT LEAST ONE PICTURE OF YOURSELF